

STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17
PANCHKULA.

No. SEC/2Accounts/2014/607-627

Dated:-26.8.2014

To

All the Deputy Commissioners-cum-
District Election Officer (Panchayat/Municipalities)
in the State of Haryana.

Subject- Disbursement of payment through Electronic Payment System (EPS).

Sir,

I am directed to invite your attention on the subject cited above and to say that Finance Deptt. vide their Memo No. 28/14/2011-5B&C, dated 14.05.2012 has decided that in all cases where a bill is presented in the treasury/sub-treasury for passing all payments to various payees will be made through Electronic Payment System (EPS).

2. Keeping in view the guidelines issued by the Finance Deptt. vide their memo referred above, it has been decided by the Commission that during the General and Bye-elections of Panchayats and Municipalities, the concerned Deputy Commissioner-cum-Distt. Election Officer may finalise the procedure for obtaining the Unique Code of Payee (UCP) of the staff deputed for election duty, if UCP has already been allotted to them by concerned DDOs. If UCP has not already been allotted to them, then information in prescribed proforma 'AB' as devised by the Finance Deptt. vide their Memo No. 14/6/2010-5FA dated 23.10.2012 may be obtained for allotting UCP. Making the payment through EPS will also avoid objection from AG (Audit) for want of APRs (Actual Payment Receipts).

3. Further, in exceptional circumstances, if it is not possible to make payment through EPS to the payees, the matter may be taken up by the Deputy Commissioner-cum-Distt. Election Officer for seeking necessary relaxation from Director Treasuries & Accounts Deptt. for making the payment to the Payees through other modes.

4. You are requested to comply with the above directions and acknowledge the receipt of this letter.

Yours faithfully,

(D.B Sharma)

Senior Accounts Officer

for State Election Commissioner, Haryana

